

**South Charleston Community Advisory Panel  
South Charleston Public Library  
February 9, 2009**

**Attendees:** Bob Anderson, Cheryl Arace, Dave Brown, Joyce Dabiri, Patrick DiNicola, Henry Graves, Clark Haynes, Dr. Bill Kroesser, Dr. Cal Meyer, Bob Moore, Ken Poling, Terry Savageot, Sharen Sumpter Deitz, Teresa Whitt, Chief Jim Wood

**Industry Representatives:** Gary Trent, Glenn Kraynie, Jim White, Bayer MaterialScience Corporation; Scott Johnson, Ken Smith, Clearon; Jim Guidarini, Tyler London, Dow Chemical; Paul DiNicola, Elementis

**Facilitator:** Mary A. Green, Ann Green Communications, Inc.

**Minutes:** Mary A. Green

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The regular meeting of the South Charleston Area Community Advisory Panel (CAP) was called to order by facilitator Mary Green, beginning at 5:30 p.m., February 9, 2009.

Mary announced that Ruth Edwards has elected to leave the panel. Mary commended Ruth for her time and for her commitment to the organization. A letter will be sent to Ruth on the panel's behalf.

Mary reviewed the agenda and handouts. The January meeting minutes were approved as distributed.

**Plant Reports**

The plant reports were given in order as printed in the handout. **[A copy of the handout is attached to these minutes for those not present.]**

*Bayer* – Jim White said the site is approaching a milestone with 500,000 man hours worked without a recordable injury. The last injury was July 1, 2007. Glenn Kraynie talked about the site's business and said business has declined. As a result, employees have been offered the opportunity to move to a 32-hour work week.

*Clearon* – Scott Johnson gave an overview regarding an accident discussed during the January meeting. Scott also discussed an update regarding the plant's NPDES permit. He said the site's business is doing well.

*Dow* – Tyler London shared the report with the group. He said the company had an environmental incident since the last meeting. The information is outlined in the monthly report. He also shared information related to the restructuring notification, which was communicated to the panel since the last meeting. As for business, Jim Guidarini said the South Charleston Plant's business is doing better than other sites. It is operating at about 60-70 percent.

*Elementis* – Paul DiNicola said the facility was challenged in January with regard to safety. Details are provided in the monthly report. He said the site did celebrate three years in January without a lost-time injury, of which the site is very proud.

## **Metro Government**

The committee has been working with WOWK to produce the DVD. Mary said the volunteer work being done by the station is moving slower, however, because of workload issues.

## **Speakers Bureau**

Mary reminded the panel to look for opportunities to present to the local community.

## **Drill Critique**

Bridgeview and Montrose elementary schools were provided a weather-AM/FM radio. Cheryl Arace took Bridgeview's and Paul DiNicola will deliver Montrose's radio.

## **Web Site Review**

The Web site is live. Members and the public may access it at [www.communityadvisorypanel.org/scwvcap](http://www.communityadvisorypanel.org/scwvcap). Mary said the site also can be found by doing a search in the name of the panel. Dr. Bill Kroesser said pages from the site cannot be printed. This will be looked into. Mary thanked Ken Smith for identifying that the Bylaws on the site do not mention Clearon. That set will be replaced.

## **Trestle Project**

Bob Anderson said the city of South Charleston met with project representatives to discuss the city's involvement. The meeting went well.

## **Panel Planning**

Mary reviewed the survey findings and the report she prepared for the group. That includes:

## **Goals for 2008**

- Find ways for companies to interact better with CAP
- Develop brochure with company products made locally
- Use Bob Anderson's drops to distribute CAP materials
- Bring Stamping Plant back to panel
- Engage elected officials
- Continue to explore metro government
- Increase attendance at meetings
- Increase input
- Filter more information into the community
- Respect panel agreement

## **2008 Accomplishments**

- SummerFest Booth
- Drill Critique
- Good attendance
- Speakers' Bureau (Unity Apartments & Kenna Homes)
- Metro DVD being produced
- Web site revised and activated
- Sheltering supplies to SCMS
- Bob's advertisement
- Listed as SummerFest sponsor
- Added new members
- Brochures in drops throughout area

## **Meeting Logistics and Process**

- Overall process worked

- Agendas were inclusive
- Meetings promoted open dialogue
- Opportunity for participation

### **Opportunity for Enhancements in 2009**

- Review membership for gaps, such as young adults
- Did not complete products brochure
- Remind panel they have opportunity to build agenda at each meeting and throughout year and about the purpose of the panel
- During plant reports strive to create open dialogue
- Seek outside speakers
- Share information with panel about R&D and the continuation of product development and improvement, specifically when it comes to safety and environmental improvements

### **Membership Review**

- Twenty members
- Rev. Mel Hoover resigned at end of 2008
- Recruited two additional members in 2008 (Brown and Dabiri)
- Membership needs (see list)

### **Topics**

- **2008 Discussion**
  - 2007 Review/2008 Planning
  - Industry Plans for 2008
  - Kanawha County Emergency Services Presentation
  - Clearon Tour
  - Habitat Tour
  - Fire Department Tour
  - Web Site Review
  - Metro 911 Tour
  - Emergency Preparedness Follow-up (Institute incident)
  - Trestle Update
- **2009 Suggestions and Votes Received**
  - Tours of facilities (7)
  - Tech Park tenants\* (4)
  - Stamping Plant presentation\* (4)
  - Emergency Preparedness (14)
  - City economic development authority\* (1)
  - Job creation\* (5)
  - Methods to promote panel\* (3)

- Environmental presentation by WVDEP\* (7)
- Environmental protection efforts by companies (6)
- Product stewardship (what is being done by companies to make “green” products) (6)
- Recycling and “green” efforts in the community and promoting to residents (recycle during panel meetings) (7)
- Shelter-in-place training for panel (6)
- Company changes and impact on community (7)
- Impact of manufacturing on local economy and education (outside speakers)\* (8)
- Update on chemical plant security at national level\* (3)
- Commodity flow study by KPEPC \* (3)
- Dow Medical Director discussion (2—Would like to present in May)
- Global Economy (2)
- Emergency Response Notification Process (7)
- CSX Presentation (3)

## Goals for 2009

- **Managers’**
  - Complete projects underway
  - Use responsible care’s CAER CODE as guide for panel discussion
  - Meet expectations of panel to have candid and open communications
- **Facilitator’s**
  - Build membership
  - Continue to increase meeting attendance
  - Help members increase flow of information being shared in community
  - Help members identify ways to build more awareness of panel in community
  - Assist members and sponsoring companies in identifying topics of interests to the panel and the community and creating effective dialogue around those topics
- **Panel Members’**
  - Stabilize local economy – economic development and changes needed to keep state afloat
  - Complete projects underway
  - Get panel more well known
  - Public forum on shelter in place
  - Continue with SummerFest

There being no further business, the meeting was adjourned at 7:06 p.m.

**Next Meeting:** Monday, March 9, 2009  
South Charleston Public Library  
5:00 p.m. - Dinner  
5:30 p.m. - Meeting