

**South Charleston Community Advisory Panel
South Charleston Fire Department
June 9, 2008**

Attendees: Bob Anderson, Cheryl Arace, Ruth Edwards, Clark Haynes, Dr. Calvin Meyer, Ken Poling, Jennifer Soule, Teresa Whitt, Chief Jim Wood.

Industry Representatives: Jim White, Bayer Corporation; Dick Ely, Ken Smith, J.B. Turley, Clearon; Jennifer Bowman, Dow Chemical; Greg Toman, Elementis.

Guests: Fred Clark, IVS Hydro; J.R. Fidler, Bill Horton, South Charleston Fire Department.

Facilitator: Mary A. Green, Ann Green Communications, Inc.

Minutes: Mary A. Green

The regular meeting of the South Charleston Area Community Advisory Panel was called to order Monday, June 9, 2008, 5:30 p.m., by facilitator Mary A. Green. The panel was hosted by the South Charleston Fire Department at its new station. A portion of the meeting included a tour of the facility.

Mary thanked Chief Jim Wood and his team for hosting the meeting. Everyone was asked to introduce him- or herself. The May minutes were approved as distributed. The agenda and handouts were reviewed.

Plant Reports

Each manager presented an update regarding facility operations since the last meeting. **[A copy of the written reports is attached to these minutes for those not present.]**

Booth at SummerFest

Bob Anderson invited the panel to host a booth during the activities in August. Cheryl Arace agreed to help coordinate. The group selected Thursday, August 21, as the date. Company sponsors were asked to provide giveaways for the event. Hard candies, panel brochures and sheltering information also will be available at the booth. Bob committed to listing the panel as a sponsor. Panel members will be recruited during the August meeting to work the booth.

Metro Government

Mary noted the committee is waiting for a story board, the first step in developing a DVD, from WOWK. A meeting is scheduled for the coming week. The committee hopes to make significant progress during the summer.

Speakers' Bureau

Mary noted Ken Poling is trying to schedule a presentation at Kenna Homes. Mary is working with Henry Graves to ensure South Charleston Middle School has the sheltering materials it needs. Jennifer Soule offered to determine the contact's name for Kenna Homes.

Brochure

Bob Anderson is working to produce a brochure that highlights the companies and the products manufactured in South Charleston. All companies have agreed to provide information.

Fire Station Presentation and Tour

Chief Jim Wood shared information about the fire department.

There are 40 paid personnel who work at the four stations in South Charleston. During 2007, 2,099 calls were responded to by the response teams. Thirteen people are staffed on each shift. The majority of calls are medical related. As for the department's response time, the average is less than four minutes, one of the best in the country.

Chief Wood spoke about the new facility, which was approved for the city's budget in June 2007 and built by April 2008.

Following the presentation, the panel toured the station.

The topic and meeting location for the August meeting will be determined and communicated separately from the minutes.

Next Meeting Date: Monday, August 11, 2008