

Minutes
January 14, 2008
South Charleston Plant

Members: Bob Anderson, Cheryl Arace, Clark Haynes, Rev. Mel Hoover, Pam Nixon, Ken Poling, Jennifer Soule, Sharen Sumpter-Deitz, Larry Zuspan.

Company Representatives: Gary Trent, Jim White, Bayer; Scott Johnson, Ken Smith, Clearon; Jennifer Bowman, Jim Guidarini, Dow Chemical Company; Paul DiNicola, Elementis; Frank Flowers, FMC.

Guest: Fred Clark, community resident.

Facilitator: Mary A. Green, Ann Green Communications, Inc.

Minutes: Mary A. Green

The regular meeting of the South Charleston Area Community Advisory Panel was called to order Monday, January 14, 2008, 5:35 p.m., by facilitator Mary A. Green. Mary welcomed Jim Guidarini, vice president of Dow's West Virginia operations. He replaced Allan Fowler, who retired at the end of 2007.

The November minutes were approved as distributed. Handouts were reviewed.

Speakers' Bureau

Unity Apartment Training – Mary Green updated the panel about the opportunity to present to residents at Unity Apartments near Thomas Hospital. The date is set for Wednesday, January 23. Sharen Sumpter-Deitz, Glenn Kraynie, Larry Zuspan and Chief Jim Wood have agreed to give the presentation and training.

South Charleston Middle School

Larry Zuspan said Henry Graves, CAP member and principal, is to follow up with him regarding the training that was conducted in 2007. Mary mentioned that the panel has offered to provide sheltering materials for the school once the needs are identified.

Metro Government

Mel Hoover said the final report has been submitted, and the committee is continuing its work to create a DVD that can be used for various audiences.

He also said information about the presentation and the panel's web site will be distributed during the chamber's Ground Hog Breakfast. Jennifer Soule will coordinate this. Mary will get copies of the brochure to her.

Bob Anderson offered to supply space in his office's monthly advertisement in the Charleston newspapers. He also encouraged the panel to have brochures printed that can be placed in the information stands around the city.

Mel said the committee still has \$1,000, which will probably be used to promote the DVD and the presentation that is contained on the panel's web site.

The panel also suggested the committee promote the program on the local talk radio stations. Mel will ask the Charleston Area Alliance for space in its newspaper ad, as well.

The committee will meet at 4 p.m. before the February panel meeting.

Habitat Project

Clark Haynes shared information about the habitat project. Jennifer Bowman said there may be an opportunity to involve the local Boy Scouts or other youth organizations as the project moves toward building a walking path.

Planning Session

Mary reviewed findings from the panel's annual survey. [A copy of the survey results is attached to these minutes for those not present.]

Accomplishments:

- Sheltering education
- Waste collection
- Habitat association
- Metro government work
- Dr. Sobel's visit
- Sharing information with the local community about the panel through training and event booths

Suggestions:

- Find ways for companies to interact better with CAP
- Develop brochure with company products made locally
- Use Bob Anderson's drops to distribute CAP materials
- Bring Stamping Plant back to panel
- Add new members: students (2), clergy (1), business (2) and medical (1)
- Engage elected officials
- Continue to explore metro government
- Increase attendance at meetings
- Increase input
- Filter more information into the community
- Respect panel agreement

Potential Topics for 2008:

- Plant tours (begin with Clearon in March)
- Presentations by Technology Park tenants
- Stamping Plant presentation
- Emergency preparedness and notification presentation
- Trestle project update
- Dr. Sobel follow-up
- Impact of manufacturing on local economy and education (outside speakers)
- City's economic development authority
- Update on chemical plant security at national level
- Commodity flow study by KPEPC
- Job creation (workforce development) and keeping jobs in the area and state
- Dow habitat project and tour
- Metro government update
- Ways to promote panel more
- Environmental protection (WVDEP presentation)

Mary said tours will begin in March with a visit to Clearon. The topics for 2008 will be selected from the list as the year progresses. The list is evergreen and can be updated along the way, she noted.

Plant Reports

Managers presented monthly reports for each facility. [A copy of those reports is attached to these minutes for those not present]

Next Meeting Date and Agenda

Mary noted the managers will present 2007 reviews and 2008 plans for their facilities at the February meeting. She encouraged everyone to attend.

There being no further business, the meeting was adjourned at 7:05 p.m.

Next Meeting Date: Monday, February 11, 2008