

**South Charleston Community Advisory Panel
South Charleston Plant
November 10, 2008**

Attendees: Bob Anderson, Cheryl Arace, Dave Brown, Ruth Edwards, Henry Graves, Clark Haynes, Dr. Bill Kroesser, Bob Moore, Pam Nixon, Ken Poling, Terry Sauvageot, Sharen Sumpter Deitz, Teresa Whitt, Chief Jim Wood, Larry Zuspan

Guest: Bill Moore

Industry Representatives: Jim White, Bayer MaterialScience Corporation; Ken Smith, Clearon; Jeff Blatt, Dow Chemical; Paul DiNicola, Elementis; J.B. Turley, Supresta

Facilitator: Mary A. Green, Ann Green Communications, Inc.

Minutes: Mary A. Green

The regular meeting of the South Charleston Area Community Advisory Panel (CAP) was called to order, by facilitator Mary Green, beginning at 5:35 p.m., November 10, 2008.

Mary reviewed the agenda and handouts. The October meeting minutes were approved as distributed.

Metro Government

The committee has been working with WOWK to produce the DVD. Mary said the hope was to have the DVD at the meeting to review; however, the elections have pushed production back. She will continue to track the progress.

Speakers Bureau

Kenna Homes - Mary noted she followed up with Dave Brown's suggestion to reach out to Kenna Homes. Glenn Kraynie, Larry Zuspan and Chief Jim Wood are tentatively scheduled to make the presentation on January 6, 2009 at 8:00 p.m. Mary will confirm that the 30-minute presentation will include a brief overview of the panel and the sponsoring companies and then

focus on emergency preparedness. Mary will remain in contact with the site manager, Drema Allen, to coordinate.

South Charleston Middle School - South Charleston Middle School needs four Weather/AM-FM radios to complete its sheltering kits. The panel will provide these. Mary will coordinate.

Web Site Review

The panel reviewed changes suggested during the October meeting. Pictures were added and links changed.

Larry asked that the KPEPC (Kanawha/Putnam Emergency Planning Committee) link be added. Mary noted the Ann Green Communications notation at the bottom of the pages will be removed. Files will be created to house panel minutes for 2008 and 2009. Overall, the panel expressed its pleasure with the site. Work will be continued to move the site live.

Holiday Dinner

The panel's holiday dinner will be December 8 at the Beau-Tea-Full Moments Tea Room in South Charleston. Each member is invited to bring one guest.

Plant Reports

The plant reports were given in order as printed in the handout. **[A copy of the handout is attached to these minutes for those not present.]**

Jeff Blatt noted the large green building at the South Charleston Plant will be demolished in the coming months. The project should be completed by the end of the first quarter 2009.

Central Petroleum of Kuwait is entering a partnership with Dow. The company is called K-Dow. One hundred employees in the Valley will be working for the company.

Emergency Preparedness

Larry said the siren in Spring Hill is not in place, and that work continues. Mary reminded the panel about the interest it shared regarding preparedness and notification. She encouraged members to think about that when providing input for 2009.

South Charleston Holiday Events

Bob Anderson spoke about various events in the city. Those interested in helping should contact him. The city needs volunteers for the children's event on December 6.

Panel Survey

Mary asked members to complete their annual survey and return it in the coming weeks.

There being no further business, the meeting was adjourned at 7:01 p.m.

Holiday Dinner: Monday, December 8, 2008
Beau-Tea-Full Moment Tea Room
6:00 - Reception
6:30 - Dinner